



Quick links to forms



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## Volunteer/student declaration

Volunteers who mentor disadvantaged children or who provide intimate personal care to disabled children should use the [Applicant Declaration and Consent](#) rather than the Volunteer/Student Declaration.

### Personal details:

NOTE: If you have trouble completing this form online, you can [print and complete it manually](#).

\* Name(s):

If you have used a different name in the past (e.g. maiden name or alias) please click "Add name" below and enter the name you went by.

Add name

\* Residential Address:

\* Contact:

\* Gender:  Male  Female

\* Date of birth:

\* Place of birth:

### Identification:

If you used one of these documents to verify your identity, please fill in these details

Licence type:

Passport type:

### Position details:

Please specify position's child-related nature eg 'child care assistant', not 'volunteer'

\* Title of child-related position:

Name of organisation you are volunteering for:

Address of this organisation (if known):

\* I am a volunteer or student on placement:

Yes  No

\* I am a parent or guardian of a participating child:

Yes  No

It is an offence for a prohibited person to apply for, attempt to obtain, undertake or remain in child-related employment, **or to sign this declaration**. A prohibited person is a person who is convicted of the following (whether in NSW or elsewhere):

- murder of a child
- serious sex offence, including carnal knowledge
- child-related personal violence offence (an offence committed by an adult involving intentionally wounding or causing grievous bodily harm to a child)
- indecency offences punishable by imprisonment of 12 months or more
- kidnapping (unless the offender is or has been the child's parent or carer)
- offences connected with child prostitution
- possession, distribution or publication of child pornography; or
- attempt, conspiracy or incitement to commit the above offences.

A prohibited person includes a Registrable person under the *Child Protection (Offenders Registration) Act 2000*.

Details of these offences can be found online at Working With Children Employer Guidelines [Fact sheet 1](#). A conviction includes a finding that the charge for an offence is proven, or that a person is guilty of an offence, even though the court does not proceed to a conviction.

#### Declaration:

I have read and understood the information above about prohibited persons. I am aware that it is an offence to make a false statement on this form.

I declare that I am not a prohibited person under the *Commission for Children and Young People Act 1998*.

I consent to the Commission for Children and Young People checking my relevant criminal records, to verify these statements. I understand that this information may be referred to the Commission for Children and Young People and/or to NSW Police for law enforcement purposes and for monitoring and auditing compliance with the procedures and standards for the Working With Children Check in accordance with Section 36 (1)(f) of the *Commission for Children and Young People Act 1998*.



Confirm & Print

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What should I do next?



Once you have completed your details, be sure to click the "sign" button and provide the signed form to your employer for their records.

[Print this form and complete it manually?](#)